



## DATA PROTECTION

**WHAT WE KEEP:** MHC books and optionally accepts payment for caps (days' hunting) for local hunts, and runs other hunting-related activities such as the cross-country ride and point-to-point. We – MHC Admin – keep personal information (name and address, phone number, email address and so on) about members and others who may wish to participate or help. We do not keep personal information for any longer than is necessary to fulfil the purpose for which we have needed to hold it.

**WHERE DO WE KEEP IT:** Our records are not held in publicly accessible locations and are password-protected. Our emails and address lists are held centrally by a third-party service and are encrypted.

**WHAT WE PASS TO OTHERS:** We do not pass such personal information to third parties unless the law says we must, but there are three exceptions:

- anyone booking and optionally paying for a cap (day's hunting) via MHC will of necessity have such details shared with the relevant hunt
- since MHC hunting members *must* hold sufficient third-party liability insurance cover, any such member indicating that they hold current Countryside Alliance membership is asked for their agreement to our confirming their membership with the CA. If they don't wish us to do this they may be asked for further details of their insurance cover. It is nevertheless a requirement that hunting members are CA members.
- MHC hunting members are required to subscribe to a recognised UK hunt, and anyone subscribing to MHC as a hunting member is asked to give MHC permission to check their UK hunt subscription status with the relevant hunt. MHC will only grant hunting membership to those who give such permission.

**HOW WE COMMUNICATE:** We stay in touch mainly by email and phone. Those who pay subscriptions are asked on the membership form if they want regular communications from us, and they must elect to receive them.

If you want us to stop communicating with you, or want to find what information if any we keep about you or want us to amend or delete any such information, please contact MHC Secretary or use *Unsubscribe* on the website's Contact page or the *Unsubscribe* link at the end of our emails where such a link is provided. We might ask for further ID that proves you are you!

### WHO IS RESPONSIBLE

MHC Chairman is Data Controller.